

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
HIDDEN VALLEY WATER DISTRICT**

November 24, 2020 at 7:00 p.m.

The regular meeting of the Board of Directors of the Hidden Valley Water District was held on Tuesday, November 24, 2020, at the hour of 7:00 p.m. via Zoom conference. Directors present were Willie Gibson, Harv Teitelbaum, Erik Foster, Sue Harley, and Abby Hugill. Also attending were Judy and Nicki Simonson and Rebecca Hill with Simonson & Associates, Inc., and a few residents of the community.

1. Agenda & Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the Board member disclosures.

b. Open Forum for the Public. There were no items brought to the Board by the public.

c. Minutes. The October 27, 2020 meeting minutes were approved with one amendment to take out any reference to recordings in the executive session. Erik Foster moved to approve the minutes as amended, second by Abby Hugill.

2. Rate and Budget Hearing.

The rate and budget hearing was opened upon motion by Abby Hugill and second by Harv Teitelbaum. Judy Simonson gave a review of the 2021 district budget. Judy reviewed the budget assumptions and indicated that the District is able to reduce the monthly base water fee from \$80 to \$75. There will be an increase to 2021 mill levies to recoup costs associated with the EMD water connection project completed in 2020. Abby Hugill moved to approve the 2021 Fee

Schedule, Sue Harley second the motion and it was approved. Abby Hugill then moved to approve the 2021 budget as presented. Erik Foster second the motion, and it was approved.

Resolution No. 4. Abby Hugill moved to approve 2020 Resolution No. 4 to Adopt the 2021 Budget. The motion was approved upon second by Harv Teitelbaum.

Resolution No. 5. Sue Harley then made a motion to approve 2020 Resolution No. 5 to Appropriate Sums of Money, Harv Teitelbaum second the motion and it was approved.

Resolution No. 6. A motion was made by Abby Hugill to approve 2020 Resolution No. 6 to Set Mill Levies. The motion was second by Harv Teitelbaum and approved.

Budget Message. Abby Hugill then moved to approve the 2021 Budget Message, Harv Teitelbaum second, and the motion was approved.

The rate and budget hearing was then closed upon motion by Abby Hugill and second by Harv Teitelbaum.

3. Financial Matters.

Abby Hugill moved to ratify the approval of the November 1 to November 30, 2020 check register. Harv Teitelbaum second the motion and it was approved.

The Board considered the audit engagement proposal submitted by Dawn Schilling in the amount of \$5,300. The audit engagement letter was approved upon motion of Abby Hugill and second by Harv Teitelbaum.

4. Legal Matters.

a. Vranesh and Raisch Contract. The Board reviewed the Vranesh and Raisch, LLP rates for legal services. The rates were approved upon motion by Abby Hugill and second by Harv Teitelbaum.

b. Executive Session. No executive session was needed.

c. **District Property.** Evergreen Surveying has provided a quote of \$1,000 for surveying the District property lines. There is an additional cost of \$200 per hour for staking every 20-30 feet although this cost should be minimized as it will be done at the same time as setting the corners. Evergreen Surveying is tentatively scheduled to perform the work by late December, but the actual date will be determined closer to the time and be dependent on weather and ground conditions.

d. **927 Valley Road.** Colorado Underground Detection is scheduled to start leak investigation and water line locates at this property on November 23, 2020. The District manager is working on a new agreement with the homeowners for service line hook up to the District.

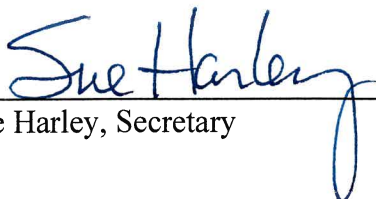
e. **30350 Pine Crest Drive.** The homeowner's claim for alleged damages to their pump and property has been forwarded to the District's insurance representatives for review.

5. Other Business.

a. **Simonson & Associates Contract.** The Board considered the contract submitted by Simonson & Associates for management services in 2021. The contract with Simonson & Associates was approved as presented upon motion by Sue Harley and second by Harv Teitelbaum.

There being no other business, Chairman Willie Gibson, adjourned the meeting at 8:12pm.

Respectfully submitted,



Sue Harley, Secretary