

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
HIDDEN VALLEY WATER DISTRICT**

May 5, 2020 at 7:00 p.m.

The regular meeting of the Board of Directors of the Hidden Valley Water District was held on Tuesday, May 5, 2020, at the hour of 7:00 p.m., via zoom conference. Directors present were Willie Gibson, Sue Harley, and Erik Foster. Also attending was Harv Teitelbaum, Abby Hugill. Nicki Simonson and Rebecca Hill with Simonson & Associates, Inc., and a few residents of the community also attended.

1. Agenda & Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the Board member disclosures.

b. Open Forum for the Public. There were no items brought to the Board by the public.

c. Minutes. The February 4, 2020 meeting minutes were approved upon motion by Erik Foster and seconded by Sue Harley.

2. Engineering Matters

a. EMD Master Meter Connection Project. Sue Harley gave an update on the project. The boring under Highway 74 has been completed. The west side construction will start next week. Plans on Valley Road only indicate 3 utilities, however 12 have been located so far. Once all the utilities have been identified, work will start down Pinecrest towards the water tanks. Completion of the project has been pushed out to July 3rd due to delays caused by weather and COVID19.

b. **Water Meters.** The Board reviewed the provided meter quote from Core & Main. Erik moved to approve the quote as presented, Sue second the motion and it was approved. Sue stated that all Neptune meters are in stock and she will follow up with a timeframe for installation within the next few weeks.

c. **CGRS Pay Application.** Erik Foster moved to ratify approval of Pay Applications No. 3 and No. 4. Sue Harley seconded the motion and they were approved. Pay Application No 5 was approved upon motion by Sue Harley and seconded by Erik Foster.

3. Election Matters.

a. Erik Foster moved to appoint Abby Hugill and Harv Teitelbaum as directors, filling the two vacant seats on the Board. Sue second the motion and it was approved. Erik then moved to elect Willie Gibson as Chairman, Abby Hugill as Treasurer and Sue Harley as Secretary. Sue Harley second the motion and it was approved.

4. Financial Matters.

a. Erik Foster moved to ratify the approval of the February 1 through April 30, 2020 disbursements. Sue Harley seconded the motion and they were approved. The Board then reviewed the financial statements for the period ending March 31, 2020. Sue Harley moved to approve the financials as presented. Erik Foster second the motion and they were approved.


5. Legal Matters

a. **Boundary Issue at 983 Wagon Trail Road.** New board member Abby Hugill is a neighbor of Mr. Jackson and has agreed to speak with him regarding the proposed license agreement with the District.

6. **Other Business.** Nicki Simonson gave an update on the new website. It is now active and accepting payments.

There being no other business, Chairman Willie Gibson, adjourned the meeting at 7.54pm.

Respectfully submitted,



Sue Harley, Secretary