

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
HIDDEN VALLEY WATER DISTRICT**

June 2, 2020 at 7:00 p.m.

The regular meeting of the Board of Directors of the Hidden Valley Water District was held on Tuesday, June 2, 2020, at the hour of 7:00 p.m., via zoom conference. Directors present were Willie Gibson, Sue Harley, Erik Foster, Harv Teitelbaum and Abby Hugill. Nicki Simonson and Rebecca Hill with Simonson & Associates, Inc., and a few residents of the community also attended.

1. Agenda & Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the Board member disclosures.

b. Open Forum for the Public. There were no items brought to the Board by the public.

c. Minutes. The May 5, 2020 meeting minutes were approved upon motion by Sue Harley and seconded by Abby Hugill.

2. Engineering Matters

a. EMD Master Meter Connection Project. Sue Harley gave an update on the project. The construction team has increased their workdays to 11 hour shifts in order to make up for time lost due to weather and COVID-19 earlier in the project. The sign posted on Pinecrest is reportedly working well in providing updated closure information to both residents and delivery services. Over 200ft of piping has been laid and in order to continue construction and locate the current water lines, a tracing line has been placed inside the water line which gives off a signal to

identify its location. Sue confirmed that at the end of construction, the roads within the District will be returned to their pre-construction condition.

A pressure test was performed last week which identified air bubbles in the new water line. A fire hydrant will be installed in front of Sue Harley's property, and a second one will be installed midway down Pinecrest. Once these are installed, another pressure test will be performed along with flushing of the line from the second hydrant to eliminate any air bubbles.

A tracing company will be on-site in the next few weeks to perform electric tracing to locate any unknown curb stops.

b. JVA Letter – Additional Services for Construction Administration.

Sue Harley moved to approve the JVA letter. Erik Foster seconded the motion and it was approved.

c. CGRS Change Order No. 1. Sue Harley moved to approve CGRS's Change Order No. 1. Erik Foster seconded the motion and it was approved.

d. CGRS Pay Application. Sue Harley moved to approve Pay Application No. 6. Erik Foster seconded the motion and it was approved. Nicki discussed the option of using DocuSign going forward and will follow up by the end of the week with the Board to advise if that is a permitted option.

3. Financial Matters.

a. Sue Harley moved to ratify the approval of the May 1 through May 31, 2020 disbursements. Erik Foster seconded the motion and they were approved.

4. Other Business


Abby Hugill had a discussion with Mr. Jackson regarding his fence that is located on the District's property, and he stated his desire to purchase the property in question rather than sign the

District's license agreement for the fence. The Board is currently unwilling to sell the property and asked Abby to reconnect with Mr. Jackson to see what language he disagrees with in the license agreement and provide the Board with his proposed alternative language for legal counsel review.

Harv Teitelbaum gave an update on the water tank levels which are showing normal use in an up/down metric curve but not dipping below 80%. He will reach out to Triton Wireless to see if their reporting is capturing one or both pumps and if there is a way to monitor the pumps individually.

There being no other business, Chairman Willie Gibson, adjourned the meeting at 7.51pm.

Respectfully submitted,



Sue Harley, Secretary