

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
HIDDEN VALLEY WATER DISTRICT**

January 7, 2020 at 7:00 p.m.

The regular meeting of the Board of Directors of the Hidden Valley Water District was held on Tuesday, January 7, 2020, at the hour of 7:00 p.m., at the Evergreen Fire Station, 1802 Bergen Parkway, Evergreen, Colorado. Directors present were Willie Gibson, Harv Teitelbaum, Sue Harley and Erik Foster. Also attending were Nicki Simonson and Rebecca Hill with Simonson & Associates, Inc., and a few residents of the community. Gary Jeffrey with Evergreen Metro District, Laurie Laos with JVA, Consulting Engineers and Greg Steed with CGRS, Inc. were also present.

1. Agenda & Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the Board member disclosures.

b. Open Forum for the Public. A homeowner mentioned that a couple of vehicles parked long-term on the street may potentially be in the way during the scheduled construction. The Board advised that if the vehicles were not moved prior to the start of construction then they would be towed. There were no other items brought to the Board by the public.

c. Minutes. The December 3, 2019 meeting minutes were approved upon motion by Sue Harley and second by Erik Foster.

d. Resolution No. 1. The Resolution specifying the date, time and location of public meetings and the location of notice posting for such meetings was approved upon motion

by Sue Harley and second by Harv Teitelbaum.

2. Engineering Matters

a. EMD Master Meter Connection Project. Sue Harley introduced the construction team and Greg Steed, with CGRS, Inc. gave an update on the project. There was a pre-construction meeting earlier in the day where the construction schedule was presented, copies of which were presented to the Board. The project will span over several phases beginning with the boring commencing on February 1, 2020 at the west end of Pinecrest. The second phase will be the construction of the water line down Pine Crest to the water tanks. The construction crew anticipates completing 80 to 100-foot sections per day without blocking driveways overnight, with any road closures or alternate routes being communicated via a lighted roadway sign at the Highway 74 entrance to Pine Crest. The boring is scheduled to be complete by the end of February with piping and trenching to be complete by the end of May. Sue Harley stated that weekly updates would be provided in the newsletter and monthly updates would be sent along with regular billing. Any disruption to irrigation, roads, shrubbery or landscape will be mitigated and restored to pre-construction condition at the end of the project.

b. Water Meters. Sue Harley gave a status update on the water meters. She has received two quotes for in-home meters with estimates around \$350 to \$375 each which includes the meter and the radio frequency box. The proposed meters run off batteries which have a 15 to 20-year life, curbside reading functionality and are tamper resistant. As these meters are installed in-home, they do not require a curbside meter pit which translates to a savings of approximately \$163,000 for the District. Sue is getting quotes on installation costs and further information on compatibility requirements with the current meter connections. She also has a call next week regarding a potential 50% match Federal Grant that could help fund the water meter

project. She anticipates having more information on both the meters and the grant by the February Board meeting.

c. **EMD Project Pay Application.** Pay Application No. 1 was approved upon motion by Sue Harley and second by Harv Teitelbaum.

d. **ORC Water Professionals, Inc.** It was noted that ORC had not changed their rates from 2019 and the contract was approved upon motion by Erik Foster and second by Harv Teitelbaum.

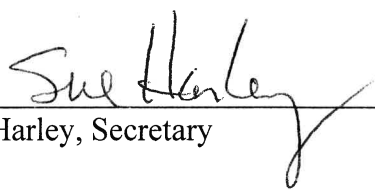
3. **Financial Matters.** Sue Harley moved to ratify the approval of the December 2019 expenditures. Harv Teitelbaum seconded the motion and they were approved.

4. **Election Matters.** Resolution No. 2 to appoint the District's Designated Election Official was approved upon motion by Sue Harley and second by Harv Teitelbaum.

5. **Other Business.** The Board was presented with a letter and proposed license agreement drafted by legal counsel Vranesh and Raisch, LLP to address the encroachment of a homeowner's fence on District's property. The letter and license agreement were approved upon motion by Sue Harley and second by Harv Teitelbaum.

There being no other business, Chairman Willie Gibson, adjourned the meeting at 8.12pm.

Respectfully submitted,



Sue Harley, Secretary