

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
HIDDEN VALLEY WATER DISTRICT**

February 4, 2020 at 7:00 p.m.

The regular meeting of the Board of Directors of the Hidden Valley Water District was held on Tuesday, February 4, 2020, at the hour of 7:00 p.m., at the Evergreen Fire Station, 1802 Bergen Parkway, Evergreen, Colorado. Directors present were Willie Gibson, Harv Teitelbaum, Sue Harley and Erik Foster. Also attending were Nicki Simonson and Rebecca Hill with Simonson & Associates, Inc., and a few residents of the community.

1. Agenda & Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the Board member disclosures.

b. Open Forum for the Public. There were no items brought to the Board by the public.

c. Minutes. The January 7, 2020 and January 17, 2020 meeting minutes were approved upon motion by Erik Foster and seconded by Sue Harley.

2. Engineering Matters

a. EMD Master Meter Connection Project. Sue Harley gave an update on the project. The initial schedule has been revised due to the need for special monitoring equipment onsite to prevent any fracture or flooding under Evergreen Parkway while boring. This equipment constantly monitors pressure through the pipe while drilling. The initial subcontractor does not possess such equipment and a replacement contractor will be engaged. Boring will start in April and piping of the water line down Pine Crest to the water tanks will now start mid-February with

staging at the CDOT lot beginning on February 10th. There will be temporary road closures on Pinecrest due to the heavy equipment and a sign will be placed at the top of the Valley showing the location of the closures. The Board reiterated that if any vehicles parked long-term on the street were not moved prior to the start of construction they may be towed.

b. Water Meters. Sue Harley gave a status update on the water meters. Sue and Abby Hugill are working on a potential Federal Grant that would match 50% of \$25,000 to purchase and install the meters. Eddie Fincher will be installing the meters and the board reiterated that the meters are being funded by the District with no cost to the homeowners. A member of the public asked if research had been done regarding a potential conversion cap that could be installed onto the existing water meters that would allow for curbside reading instead of the current replacement option. This is a cheaper option and is currently being used in the Indian Hills Water District. Harv Teitelbaum took an action item to reach out to Indian Hills for more information.

c. CGRS Pay Application. Pay Application No. 2 was approved upon motion by Erik Foster and seconded by Harv Teitelbaum.

3. Financial Matters.

a. Sue Harley moved to ratify the approval of the January 2020 expenditures. Harv Teitelbaum seconded the motion and they were approved.

b. No responses were received from a request for proposal that was placed for audit services. Schilling & Company was contacted directly by the District Manager. Although they are fully scheduled through August, they could file an audit extension for the District and complete the audit before the extension deadline. The Board approved engaging Schilling & Company as the District Auditor upon motion of Erik Foster and seconded by Sue Harley.

4. Legal Matters

a. Rules and Regulations. The Board discussed whether the rules and regulations prohibit the District from recommending specific plumbers to customers and the position of liability that would place the District in if it did. Individual homeowners should be able to engage a plumber of their choosing, however, if the work involves the District's new water meters or connections to the District's water system, the homeowners will need to use a contractor that is on the District's list for licensed approved contractors. Nicki took away an action item to revise the rules and regulations to address homeowners' responsibilities for any damage caused to the District's water system including the water meters for work they may perform.


b. Ed Fincher Contract. The contract for plumbing services with Ed Fincher was approved with amendments upon motion by Sue Harley and seconded by Harv Teitelbaum.

c. Jehn Water Consultants Agreement. The Jehn Water Consultants Agreement was approved upon motion by Sue Harley and seconded by Harv Teitelbaum.

5. Other Business. Nicki Simonson gave an update on the new website, with an anticipated launch date around February 19, 2020. A flyer was placed in the February invoices notifying homeowners of the website address. Construction updates will be available via the website and via the newsletter.

There being no other business, Chairman Willie Gibson, adjourned the meeting at 8.06pm.

Respectfully submitted,



Sue Harley, Secretary