**MINUTES OF A REGULAR MEETING**

**OF THE BOARD OF DIRECTORS OF**

**HIDDEN VALLEY WATER DISTRICT**

**February 13, 2024** **at 7:00 p.m.**

A Regular meeting of the Board of Directors of the Hidden Valley Water District was held on Tuesday, February 13, 2024, at the hour of 7:00 p.m. via Zoom conference. Directors present were Sue Harley, Chris Palmer, and Rachel Pyburn. Max Parmenter’s absence was excused. Also attending were Nicki Simonson and Rebecca Hill with Simonson & Associates, Inc., along with Bill Willis with Martin/Martin Consulting Engineers.

**Agenda & Administrative Matters**

* 1. **Disclosure of Conflicts of Interest.** There were no changes to the Board member disclosures.
  2. **Open Forum for the Public.** The open forum was passed in the absence of any members of the public.
  3. **2024 Sunshine Resolution No. 1.** A motion was made by Chris Palmer to approve the 2024 Sunshine Resolution No. 1. It was approved upon second by Rachel Pyburn.

1. **Engineering Matters.** 
   1. **New District Operator.** Two companies submitted bids which were reviewed by Martin/Martin and presented to the Board. Ramey Environmental Compliance, Inc. was selected on a 3-month trial basis to act as the District Operator upon motion by Rachel Pyburn and second by Chris Palmer. The contract will be sent out via DocuSign.
   2. **Jehn Water Consultants, Inc. – Scope of Work.** A motion was made by Rachel Pyburn to approve the Jehn Water Consultants, Inc. Scope of Work which was approved upon second by Chris Palmer.
2. **Other Business.**

There being no further business, the meeting was adjourned at 7.45 p.m.

Respectfully submitted,

Nicole L. Simonson, Secretary