

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
HIDDEN VALLEY WATER DISTRICT**

**November 9, 2021 at 7:00 p.m.**

A Regular meeting of the Board of Directors of the Hidden Valley Water District was held on Tuesday, November 9, 2021, at the hour of 7:00 p.m. via Zoom conference. Directors present were Sue Harley, Harv Teitelbaum, and Erik Foster. Chris Palmer's absence was excused. Also attending were Judy Simonson, Nicki Simonson and Rebecca Hill with Simonson & Associates, Inc., along with a few residents of the community.

**1. Agenda & Administrative Matters**

**a. Disclosure of Conflicts of Interest.** There were no changes to the Board member disclosures.

**b. Open Forum for the Public.** A few members of the community voiced their concerns about the potential mill levy increase for 2022 and asked how fees were calculated. Their concerns were addressed during the budget and rate hearing.

**c. Assistant Secretary.** With Chris Palmer being absent from the meeting Erik Foster moved to appoint Harv Teitelbaum as Assistant Secretary. Harv Teitelbaum second the motion and it was approved.

**d. Minutes.** The October 12, 2021 meeting minutes were approved upon motion by Erik Foster and second by Harv Teitelbaum.

**e. 2022 Meeting Schedule.** The 2022 Meeting Schedule was approved upon motion by Erik Foster and second by Harv Teitelbaum. It was noted that the meetings have moved to the third Tuesday of the month and remain at 7pm via Zoom.

**2. Budget Matters.** Erik Foster moved to open the budget and rate hearing. It was approved upon second by Harv Teitelbaum.

**a. Fee Schedule.** Judy Simonson presented the fee schedule. It shows an increase of the monthly base rate from \$75 to \$90 in lieu of increasing the mill levy. The mill levy will decrease to 63.610 providing there is no change to the District valuation provided by Jefferson County. The mill levy is down from 67.798 in 2021 and it was noted that the water usage tier structure wasn't increased for 2022. The District took into consideration the feedback from homeowners preferring a base rate increase over an increased mill levy when preparing the final budget and fee schedule. Harv Teitelbaum moved to approve the fee schedule and it was approved upon second by Erik Foster.

**b. Budget.** Judy Simonson gave a high-level review of the budget and answered any questions. The District has requested the District Manager get with JVA Consulting Engineers to provide a map and condition of existing water lines for projecting maintenance costs and future budgeting. A \$25,000 contingency has been built into the budget for emergency maintenance or repairs. A Request For Proposal will be put out by JVA for services that ORC currently provides and will be presented at the January, 2022 Board meeting. Erik Foster moved to approve the 2022 Budget subject to inclusion of the final Jefferson County valuation. Harv Teitelbaum seconded the motion, and it was approved.

**c. Resolution No. 2.** Erik Foster moved to approve 2021 Resolution No. 2 to Adopt the 2022 Budget. The motion was approved upon second by Harv Teitelbaum.

**d. Resolution No. 3.** Erik Foster then made a motion to approve 2021 Resolution No. 3 to Appropriate Sums of Money. It was approved upon second by Harv Teitelbaum.

e. **Resolution No. 4.** A motion was made by Erik Foster to approve 2021 Resolution No. 4 to Set Mill Levies subject to final valuation from Jefferson County. It was approved upon second by Harv Teitelbaum.

f. **Budget Message.** Erik Foster then moved to approve the 2022 Budget Message. The motion was approved upon second by Harv Teitelbaum.

The rate and budget hearing was then closed.

**3. Financial Matters.**

Harv Teitelbaum moved to ratify the approval of the October 1, 2021 through October 31, 2021 check register. Erik Foster seconded the motion, and it was approved. Erik Foster then moved to approve the September 30, 2021 financials which were then approved upon second by Harv Teitelbaum.

**4. Other Business.**

a. **Simonson and Associates 2022 Management Contract.** Erik Foster moved to approve the Simonson and Associates management contract. The motion was approved upon second by Harv Teitelbaum.

b. **JVA 2022 Engineering Services Proposal.** Harv Teitelbaum moved to approve the JVA services proposal. The motion was approved upon second by Erik Foster.

c. **Vranesh and Raisch 2022 Legal Counsel Rates.** Harv Teitelbaum moved to approve the 2022 rates for Vranesh and Raisch. The motion was approved upon second by Erik Foster.

There being no other business, Chairman Sue Harley, adjourned the meeting at  
8:23pm.

Respectfully submitted,

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Harv Teitelbaum, Assistant Secretary