

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
HIDDEN VALLEY WATER DISTRICT**

November 7, 2023 at 7:00 p.m.

A Regular meeting of the Board of Directors of the Hidden Valley Water District was held on Tuesday, November 7, 2023, at the hour of 7:00 p.m. via Zoom conference. Directors present were Sue Harley, Chris Palmer, Max Parmenter and Rachel Pyburn. Also attending were Judy Simonson, Nicki Simonson and Rebecca Hill with Simonson & Associates, Inc., along with Bill Willis, and Justin Meeks with Martin/Martin Consulting Engineers.

1. Agenda & Administrative Matters

a. Election Administration. Chris Palmer moved to re-elect Sue Harley as President, Chris Palmer as Treasurer and Nicki Simonson as Secretary. The motion was approved upon second by Max Parmenter.

b. Disclosure of Conflicts of Interest. There were no changes to the Board member disclosures.

c. Open Forum for the Public. The open forum was passed in the absence of any members of the public.

d. Minutes. The March 22, 2023 meeting minutes were approved upon motion by Max Parmenter and second by Chris Palmer.

2. Engineering Matters. Bill Willis and Justin Meeks with Martin/Martin Consulting Engineers were introduced as the proposed new District engineers. They gave a background on their firm and what services they could provide to the District. Their 2024 contract for engagement was provided for review and was approved upon motion by Rachel Pyburn and

second by Max Parmenter.

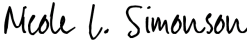
3. Budget Matters.

a. Judy Simonson gave an overview of the draft 2024 budget. It includes the monthly base water rate increasing to \$100 and a slight decrease in the mill levy. Judy indicated that the mill levy will most likely change because the final assessed valuation from Jefferson County has not been received.

4. Financial Matters. Chris Palmer moved to ratify approval of the January 1, 2023 through October 31, 2023 check register which was approved upon second by Rachel Pyburn. Rachel Pyburn then moved to approve the unaudited financial statements ending September 30, 2023 which were approved upon second by Chris Palmer.

5. Other Business. The Board mutually agreed to December 12, 2023 at 7pm as the date for the December budget hearing. It will be posted on the website and in the newspaper accordingly. There being no further business, the meeting was adjourned at 8.08 p.m.

Respectfully submitted,

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Nicole L. Simonson, Secretary