

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
HIDDEN VALLEY WATER DISTRICT**

**April 13, 2021 at 7:00 p.m.**

A Regular meeting of the Board of Directors of the Hidden Valley Water District was held on Tuesday, April 13, 2021, at the hour of 7:00 p.m. via Zoom conference. Directors present were Sue Harley, Harv Teitelbaum, and Erik Foster. Also attending were Chris Palmer, who is a new board member appointee, Judy Simonson, Nicki Simonson and Rebecca Hill with Simonson & Associates, Inc., and Dawn Schilling the District's Auditor along with a few residents of the community.

**1. Agenda & Administrative Matters**

- a. Directors' Resignations.** The District Manager notified the Board of Directors' Abby Hugill and Willie Gibson's resignations. The Board acknowledged their resignations and accepted them unanimously.
- b. Appoint New Board Member Chris Palmer.** Chris Palmer was appointed as a Board member upon motion by Erik Foster and second by Harv Teitelbaum.
- c. Elect Officers.** Erik Foster moved to appoint Sue Harley as President and Chris Palmer as Secretary/Treasurer. The motion was approved upon second by Harv Teitelbaum.
- d. Disclosure of Conflicts of Interest.** There were no changes to the Board member disclosures.
- e. Open Forum for the Public.** There were no items brought to the Board by the public.
- f. Minutes.** The January 18, 2021 meeting minutes were approved upon

motion by Erik Foster and second by Harv Teitelbaum.

**2. Audit.** Dawn Schilling gave an overview of the 2020 draft audit and answered a few questions. The 2020 Audit was approved, with minor formatting adjustments, upon motion by Erik Foster and second by Harv Teitelbaum. The District Representation Letter was then approved upon motion by Erik Foster and second by Harv Teitelbaum. Dawn Schilling then left the meeting.

**3. Loan Resolution Security Agreement.** Erik Foster moved to approve the revised USDA Loan Resolution Security Agreement to reflect \$17,292 as the designated amount for the reserve account, Harv second the motion and it was approved.

**4. Engineering and Maintenance Matters.**

**a. Disposal of Resin.** NORM Services was able to dispose of the resin for the District. The cost of approximately \$44,000 will be paid through the CWCB loan once the invoice is received.

**b. ORC Service Agreement.** A new service contract for ORC Water Professionals was presented to the Board. The term was presented as four years which doesn't align with the common one-year contracts that the District utilizes. Erik Foster moved to put out a request for proposals for comparative services. Harv Teitelbaum seconded the motion, and it was approved.

**c. Insurance Claim Update.** Nicki Simonson shared with the Board that this claim has been closed out and the homeowner was reimbursed through the District's insurance.

**5. Financial Matters.**

Erik Foster moved to ratify the approval of the February 1, 2021, to March 31, 2021 check register. Harv Teitelbaum seconded the motion, and it was approved.

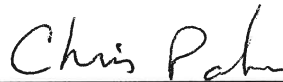
**Legal Matters.**

a. **District Property.** Erik Foster will speak with the new neighbors who bought the Boyle property to get their input on the property boundary situation. The overlay from Evergreen Surveying on an aerial map was presented for review to the Board and after discussion, it was suggested that perhaps the best solution would be for the District to fence in its own property. Nicki Simonson will call fencing companies for quotes.

**6. Other Business.**

There being no other business, Chairman Sue Harley, adjourned the meeting at 8:48pm.

Respectfully submitted,



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Chris Palmer, Secretary